

Minden-Tahoe Airport

1146 Airport Road, Minden, NV 89423
Office (775) 782-9871 * Fax (775) 782-9872
www.mindentahoeairport.com



AIRPORT ADVISORY COMMITTEE MEETING AGENDA

Committee Members

Barbara "Sue" Goda
Russ Smith
A.J. Ursic
Keith Richter
Virginia Starrett
Shawn Meehan
Deborah Rothchild

Representing

Business Community
Business Community
Community at Large
Airport Powered Aircraft Community
Business Community
Community at Large
Soaring Community

Date: *Monday, August 1, 2022*

Time: 4:00 PM

Place: Minden-Tahoe Airport Civil Air Patrol Building (In-Person)

1144 Airport Road, Minden, NV 89423

Webinar Option (Online Options)

Members of the committee and public who wish to participate in the meeting may use the Zoom® registration link: <https://us02web.zoom.us/j/7757829871>

-or-

Dial by Phone: (253) 215-8782 or (346) 248-7799

Meeting ID: 775 782 9871

The Airport Advisory Committee will be conducting a hybrid meeting. The in-person meeting will be accompanied by a Zoom® option to reduce social gatherings and interpersonal contact. In accordance with NRS 241.020, members of the public will be able to observe, participate and provide public comment in person or via telephone or audio-visual participation in the Zoom meeting using the information, above.

Copies of the finalized agenda and supporting material are online and can be obtained from the following locations: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1 and <https://notice.nv.gov>. Copies of supporting material for the agenda can be requested in person from Mickie Ovrud, Office Manager, 1146 Airport Road, Minden, Nevada or by calling 775-782-9871. The Notice and Agenda have also been posted at the Airport Administration Office.

Questions concerning the agenda should be referred to Mickie Ovrud at the Minden-Tahoe Airport at 775-782-9871.

The Airport Advisory Committee reserves the right to take agenda items out of order, to combine multiple agenda items for consideration, or to remove agenda items or delay discussions relating to an agenda item at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Airport Advisory Committee (the "Committee") to protect the dignity of citizens who wish to comment before the Committee. It is also the Committee's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Committee for action without interference.

MISSION STATEMENT

We provide high quality airport services and facilities to support safe aeronautical services consistent with the rural character of our community. We focus on maintaining a self-sustaining airport that enhances economic vitality through innovative approaches and proven industry standards.

In order to ensure that every citizen desiring to speak before the Committee has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Public Comment will be limited to 3 minutes per speaker. If members of the public believe that their comments will exceed the three minutes offered during the meeting, they are encouraged to submit written public comments to supplement their verbal public comments. Written Public Comments may be submitted via email to: moverid@douglasnv.us with the Subject Line of “**AAC Public Comment.**” Written public comments that are received prior to 1:00 PM the first working day before the meeting will be compiled and will be added as supplemental material for the Committee and the public to review prior to the meeting.

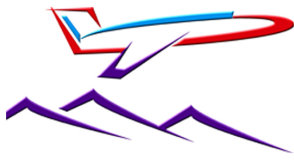
Notice to Persons with Disabilities: We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please contact Mickie Ovrid, Office Manager, by calling 782-9871 at least 1 business day in advance of the meeting; alternatively, requests may be made in writing, addressed to the Minden Tahoe Airport, Post Office Box 218, Minden, Nevada 89423.

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment (No Action).** At this time, public comment will be taken on those items that are within the jurisdiction and control of the Committee. Public comment is limited to three minutes per speaker. Public Comment will be taken at the beginning and end of the meeting and on the following items that are listed For Possible Action: Item 7.
- 4. For Possible Action. Approval of Agenda.**
- 5. For Possible Action. Approval of Previous Minutes:**
 - a. May 2, 2022 AAC minutes.
- 6. For Presentation only. Airport staff update. (Frank Monack & Bobbi Thompson)**

The following will be presented:

 - a. Aviation Roundup 2022 Update
 - b. 2022 Capital Improvement Project Updates
 - c. Celebrity Golf Tournament
 - d. FlyMEV iOS/Android App
- 7. For Possible Action. Discussion regarding making a formal recommendation to the Douglas County Board of County Commissioners to amend Douglas County Code, Title 2 for the purpose of deleting the Airport Advisory Committee Section (Chapter 2.58) and eliminating the committee as a whole. (Shawn Meehan)**
- 8. For Presentation Only. Airport Advisory Committee Update. (Shawn Meehan)**
 - a. Under this item committee members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the Airport. No action will be taken on any of these items.
- 9. For Possible Action. Discussion and possible staff direction regarding topics or items that the Committee would like to include on future agendas for the Airport Advisory Committee Meetings. (Shawn Meehan)**
- 10. Final Public Comment (No Action).** At this time, public comment will be taken on those items that are within the jurisdiction and control of the Committee. Public comment is limited to three minutes per speaker.
- 11. Adjourn**

**ITEM 5: For Possible Action. Approval
of Previous Minutes: May 2, 2022
AAC minutes.**



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Airport Powered Aircraft Community
Business Community
Community at Large
Soaring Community

Date: *Monday, May 2, 2022*

Time: 5:30 PM

Place: Minden-Tahoe Airport Civil Air Patrol Building (In-Person)

1144 Airport Road, Minden, NV 89423

Webinar Option (Online Options)

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1. Call to Order.

[Shawn Meehan, Deborah Rothchild, Barbara Goda, Russ Smith, AJ Ursic Present.](#)

2. Pledge of Allegiance.

[Lead by Shawn Meehan](#)

3. Public Comment (No Action). At this time, public comment will be taken on those items that are within the jurisdiction and control of the Committee. Public comment is limited to three minutes per speaker. Public Comment will be taken at the beginning and end of the meeting.

[None Given](#)

4. For Possible Action. Approval of Agenda.

[Motion to approve the agenda given by Deborah Rothchild. Second by Barbara Goda. Motion Pass 4-0. Russ Smith not present for vote.](#)

5. For Possible Action. Approval of Previous Minutes:

[March 7, 2022 AAC minutes.](#)

[Motion to approve the previous minutes by Deborah Rothchild. Second by Barbara Goda. Motion pass 4-0. Russ Smith not present for vote.](#)

6. For Presentation only. Airport staff update. (Frank Monack & Bobbi Thompson)

[The following will be presented:](#)

- a. [Motion Pro Airport Analytics Software](#)
- b. [High School Career Day](#)
- c. [FAA Safety Seminar with National Weather Service](#)
- d. [State of the Airport Presentation to the Board of County Commissioners](#)
- e. [Alaska National Guard Military Training Event \(April-May\)](#)
- f. [B-29 Doc Tour Stop \(May 23-24\)](#)
- g. [Aviation Roundup 2022 Update](#)

[Presentation Given](#)

7. For Presentation Only. Introduction and overview of the Sports Aviation Foundation and their role in supporting the Minden-Tahoe Airport and local aviation community. (Linda Mae Hivert)

[Presentation Given](#)

8. For Presentation Only. Chairman’s report to the Committee on communications with the Chairman of the Board of County Commissioners, County Manager and other County Staff to get clarity on expectations of the AAC and the AAC’s role, especially with regards to reviewing development projects that could impact the airport. (Shawn Meehan)

[Presentation Given. Shawn Meehan present the committee members with a memorandum provided by the District Attorney’s Office pertaining to the history of the Airport Advisory Committee and their role and responsibility.](#)

9. For Possible Action. Discuss and setting of future meeting dates for the Airport Advisory Committee. (Shawn Meehan)

[Discussion held. Motion made by Shawn Meehan to move the Airport Advisory Committee to a quarterly meeting schedule. Second by Russ Smith. Motion Pass 5-0.](#)

Motion by Russ Smith to hold the next Airport Advisory Committee meetings on the following dates/times: (1) August 1, 2022 @ 4PM, (2) November 7, 2022 @ 4PM, (3) January 9, 2023 @ 4PM. Second by Barbara Goda. Motion Pass 5-0.

10. For Presentation Only. Airport Advisory Committee Update. (Shawn Meehan)

- a. Under this item committee members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the Airport. No action will be taken on any of these items.

None Given

11. For Possible Action. Discussion and possible staff direction regarding topics or items that the Committee would like to include on future agendas for the Airport Advisory Committee Meetings. (Shawn Meehan)

None Given

12. Final Public Comment (No Action). At this time, public comment will be taken on those items that are within the jurisdiction and control of the Committee. Public comment is limited to three minutes per speaker.

None Given

13. Adjourn